

ByLaws

Accepted with revisions at the Annual General Meeting of the Section May 16, 2005

Article I Name

The name of the section shall be the Northwestern Ontario Section of the Canadian Institute of Forestry, hereinafter called 'the Section'.

Article II Area to be Included

That area of the Province of Ontario, bounded on the west by a line commencing at the International boundary, thence northerly along the 92 degree of longitude passing approximately 16 miles west of the Town of Atikokan to the 49 degree of latitude and thence east along the 49 degree of latitude to the 91 degree of longitude and thence north along the 91 degree of longitude, passing approximately 28 miles east of Ignace to Hudson Bay; on the east by a line commencing at the International boundary and thence north along the east boundary of the Province of Ontario Electoral District of Thunder Bay and its projection to the International boundary, passing approximately 4 miles west of the village of White River and continuing as through the line extended north to Hudson Bay; on the north be the south shore of Hudson bay as described; on the south by the International boundary; excepting Michipicoten and caribou Islands in Lake Superior.

This description includes the towns and cities of Longlac, Nakina, Nipigon, Geraldton, Manitouage, Atikokan, Upsala, Scribeur, Marathon, Armstrong, Terrace Bay, and Thunder Bay.

Article III By-Laws of The Canadian Institute of Forestry

The by-laws and future amendments thereto of the C.I.F. shall be incorporated as by-laws of the Section.

Article IV Objects

The objects of the Section shall be:

1) To implement the aims and objects of the Parent Corporation as set forth in its articles of incorporation specifically at the section level.

1.1 To provide leadership in all aspects of forestry.

1.2 To advance members in their knowledge of forestry.

1.3 To foster public understanding of forestry, and its importance.

1.4 To cultivate an 'esprit de corps' among members.

1.5 To recognize excellence and achievement among our membership.

1.6 To welcome graduates of Canadian forest technical and forestry baccalaureate programs to the profession through the presentation of silver rings.

Article V Membership

1) The qualifications for membership in this Section shall be membership in good standing in the Canadian Institute of Forestry/Institut forestier du Canada a corporation established under the Canadian Corporations Act.

2) Section membership fees and in respect of conditions governing payments thereof may be recommended by the Section Council and shall be ratified by vote of the members at the Annual Meeting or any Special General Meeting called for the purpose, of considering the matter.

Article VI Organization

1) The affairs of the Section shall be managed by the Council consisting of a Chair, a Vice-Chair, Treasurer, Secretary, the Section Representative on the Board of Directors, and not less than two additional Councillors.

2) To the extent practical membership of the Council shall reflect the section membership by including members from the forest industry, government, educational institutions, and students.

3) It shall be the responsibility of the Chairman and the Secretary to maintain contact with the Council.

4) The members of the Council shall be members of the Section in good standing and shall, with the exception of the Secretary, be elected by a ballot of the members of the Section. They shall be elected each year, and shall hold office until the end of the fiscal year of the Section, or until such date as their successors have been declared elected.

5) The Secretary shall be appointed by and hold office at the pleasure of the Council.

6) The time and place of meetings of the Council will normally be scheduled by the Council at the previous meeting. The Chair or Vice-Chair acting in stead, may call a meeting of council should a special need arise. Notice of such a meeting should be sent out with at least a weeks notice.

7) The Chair or Secretary will normally remind Council of scheduled meetings a week prior to the meeting date with a request for agenda items.

- 8) Any section member in good standing may attend any Council meeting and bring forward agenda items.
- 9) Half of the members of the Council shall constitute a quorum.
- 10) The Annual Meeting of the Section shall be held within a period of 90 days from the end of the financial year of the Section.
- 11) Fifteen active members of the Section shall constitute a quorum at the Annual Meeting.
- 12) At this meeting, the Section shall receive reports from the Representative of the Board of Directors, the Chair, Treasurer, and any such committees that may have been active in the preceding twelve months.

Article VII Finances

- 1) The financial year of the Section shall run from April 1st to March 31st.
- 2) A proposed budget estimate for the following fiscal year shall be submitted to the Annual Meeting each year by the Treasurer, for the approval of the membership.

Article X Voting

- 1) In addition to the ordinary procedure of decision of questions by show of hands or ballot, as may be required, the Section Council shall have the power to prepare, circulate and scrutinize a letter-ballot for the purposes of obtaining the wishes of the active members upon choice of policy or line of action.
- 2) The Council, in preparing any letter-ballot, shall state whether the results of the ballot are intended to be binding primarily upon:
 - a) the membership as a whole
 - b) the Council in the performance of its duties.

Article XI Amendments to the By-Laws

The By-laws of the Section may be amended by a two-thirds majority vote of the members either 1) present at an annual meeting of the Section when notice of motion of the change in the By-laws has been circulated to all members with the notice of the annual meeting at least fifteen days prior to the date set for the meeting or 2) replying to a letter or electronic ballot under the provisions of Article VIII provided, however, that not less than twenty members reply to the said letter-ballot.

Article XII Election of Officers

- 1) The Council shall, not later than February 1st of each year, appoint a Nominating Committee of three members.
- 2) The Nominating Committee shall nominate at least one active member in good standing to run for the offices of Chair, a Vice-Chair, Treasurer and the Section Representative on the Board of Directors.
- 3) Should more than one nominee exist for a position then a vote at the annual meeting will be held. If only one nominee is nominated for a position that nomination will also be ratified by vote at the annual meeting.
- 4) If the office of Chairman becomes vacant for any reason, the vacancy shall be automatically filled by the Vice-Chairman who shall continue to act as Chairman until a successor shall have been elected in his stead.
- 5) If the office of vice chairman becomes vacant for any reason, the Council will appoint another member of council to that office and he shall continue to act until a successor shall have been elected in his stead.

Article XIII Rules and Regulations

The Council may prescribe such rules and regulations not inconsistent with these by-laws relating to the management of the Section as they deem expedient, provided such rules and regulations shall have force and effect only until the next Annual Meeting when they shall be confirmed and in default of confirmation at each Annual Meeting shall at and from that time cease to have force at and effect.

The Section shall underwrite such expenses of the Section Representative to the Board of Directors of the Institute or his/her alternate incurred by that officer or his alternate in travelling to and from and taking part in the Annual Meeting of members of the C.I.F. A budget of the amount underwritten will be presented and approved by council prior to the expenses being incurred.