



## ***The Forestry Chronicle* Review Task Force**

### **1.0 Objective:**

The Task Force is responsible for reviewing the current model of *The Forestry Chronicle*, with the purpose of providing direction for the future success of the the Institute's scientific journal

### **2.0 Functions and Responsibilities:**

- 2.1 Provide recommendations and strategies for proposed changes in publication policies, marketing, and advertising, ensuring *The Forestry Chronicle* remains as a world-class journal for forest practitioners;
- 2.2 Provide recommendations to the Board of Directors regarding the economic model of the journal, such as editorial expenses, publication costs to authors, reprint cost etc.;
- 2.3 Provide recommendations to the Board of Directors and editorial team regarding the publication of special issues based on emerging matters relevant to Canada's forest sector;
- 2.4 Provide recommendations and strategies to the number of increase high-quality manuscript submissions

### **3.0 Membership**

The Task Force is chaired by a member at large, and comprised of no less than 4 additional members. Preference shall be given to members with significant interest in, and knowledge of publications and manuscript submissions. The term of office for each member shall be two years, with possibility of renewal.

### **4.0 Conduct of The Forestry Chronicle Review Task Force**

- 4.1 Meetings will be scheduled by the Chair no less than four times per year
- 4.2 Most decision-making with respect to recommendations and strategies are expected to be consensual. If a consensus is unclear or in doubt, the chair may clarify the committee's view by calling a vote in which a simple majority shall prevail.
- 4.3 All recommendations must be brought forward to the National Board of Directors and voted on before implementation may occur

### **5.0 Accountability**

The Task Force is responsible for providing recommendations and strategies to the National Board of Directors.

### **6.0 Responsibilities of Task Force Members**

The Committee members are responsible for pursuing the vision and terms of reference of the Committee. To this effect, members participate in all relevant discussions as issues arise. Matters will be referred to the Board for consideration when deemed appropriate by the Committee.

### **7.0 Meetings and Reporting**

- 7.1 Most communication will occur via email with meetings held via teleconference and arranged by the Chair

7.2 The Task Force shall report formally to the Board of Directors on its proceedings throughout the year

7.3 The Task Force will provide a short synopsis of actions for inclusion in the Annual Report